

Kingswood Secondary Academy: Provider Access Policy

Introduction

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school to give them information about the provider's education, information or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Pupil entitlement

All pupils in years 8-13 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point (when they choose their options - between key stages);
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses.
- to benefit from impartial and accurate careers advice and information

Management of provider access requests

Procedure

A provider wishing to request access should contact:

Beth Hardy (Careers, Employability and Aspiration Lead)

Telephone: 01536 741857

Email: bhardy@kingswoodsecondaryacademy.org

Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents/carers:

As a school we are committed to providing memorable, meaningful and enjoyable interactions with all employers for our students. Students will experience one interaction for each school year because studies have shown that those young people who can recall four or more employer contacts whilst in education are five times more likely to continue in education, training or secure employment.

All students (as part of the Greenwood Academies Trust) will have the opportunities to work towards achieving the following goals:

- a) Invest in themselves, recognise their own strengths and values and take responsibilities for developing their work readiness, skills and behaviours (**Self-motivated**)
- b) Have the tools and skills required to present themselves to a future employer (**Self-assured**)
- c) Have high aspirations for themselves (**Aspirational**)
- d) Understand the opportunities available to them locally and beyond, and to make realistic choices (**Informed**)
- e) Have experiences of work that are rewarding and fulfilling (**Experienced**)
- f) Achieve qualifications valued by employers (**Achieving**)
- g) Understand that employers want people who will work hard and are accountable for their actions (**Accountable**)
- h) Understand that employers want young people who can listen and learn from their successes and their mistakes and keep going (**Resilient**)
- i) Work creatively to achieve their potential and that of the business (**Entrepreneurial**)
- j) Have effective communication and co-working skills (**Co-operative**)

Current Careers, Employability and Aspiration events provision within the Academy				
	Autumn Term	Spring Term	Summer Term	
Key Stage Three				
Year 7		Employability Skills through PSHE Tutor Time	Assemblies and workshop with JobCentre Plus	Assemblies and workshop with JobCentre Plus
Year 8		Employability Skills through PSHE Tutor Time	Careers Fair / Careers Networking event Options Evening event	Visit to University for selected groups of students
Key Stage Four				
Year 9	Visit to local University	Employability Skills through PSHE Tutor Time		Careers Fair / Careers Networking event Assemblies and workshop with JobCentre Plus
Year 10	Work with local employers, including DHL	Employability Skills through PSHE Tutor Time		Assemblies and workshop with JobCentre Plus
Year 11	One-to-one Careers Advice from Prospects team	Employability Skills through PSHE Tutor Time	Post-16 evening Post-16 taster sessions	One-to-one Careers Advice from Prospects team and SLT
Key Stage 5				
Year 12	One-to-one Careers Advice from Prospects team	Employability Skills through PSHE Tutor Time	Higher Education Fair Post-18 assembly - apprenticeships	
Year 13	One-to-one Careers Advice from Prospects team	Employability Skills through PSHE Tutor Time	Workshops – HE and higher apprenticeship applications	

Please speak to our Careers Leader (Beth Hardy) to identify the most suitable opportunity for you.

Premises and facilities

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature in the Careers Library, which is managed by the school librarian, Mandy Stevenson. The Library is available to all students at lunch and break and after school.

Approval and review

Approved *[date]* by Governors at Curriculum and Standards Committee

Next review: *[date]*

Signed: *[name]* Chair of Governors *[name]* Head teacher